



Principal's Advisory Council

September 27, 2018 @ 6:30 pm

PAC MEMBERS: Maggie Dolan (Executive Officer), Father Paul Stern (Ex. Officer), Christina Galgan (Secretary), Christina Garcia, Myra Gaytan-Morales, Tiffany Juhrend, William Lindo, Kelly McComb (President), John Radosevich, Thomas Splitt

MEETING OBJECTIVES:

- Review Parish, School, and Principal Information with PAC Members
- Identify how the PAC can make improvements and drive value for the school

6:30 pm	-	Opening Meeting Prayer – Father Paul
6:30-6:40	10 minutes	Public Comment
6:40-6:50	10 minutes	Parish Update – Father Paul
6:50-7:10	20 minutes	Principal Update – Maggie
7:10-7:30	20 minutes	Parent Participation – Janna Ostrolencki (PP Coordinator) <ul style="list-style-type: none"> • Discuss possibly of cancelling program and increase tuition OR host only Bingo, Auction, Walk-a-Thon as only fundraiser events on PP
7:30-7:50	20 minutes	Chromebook policy – John <ul style="list-style-type: none"> • Discuss possible revisions to policy and student/parent contracts
7:50-8:10	20 minutes	Marketing – Kelly <ul style="list-style-type: none"> • Monthly \$1 Jeans Day – have each grade select a charity then donate the collection (teach service to community) • New Family Buddy Program – assign new families • Survey parents regarding summer homework • School safety – new door locks (Baracuda) new ideas (?) • Bus Behavior contract proposal
8:10-8:15	5 minutes	<ul style="list-style-type: none"> • Other topics / issues to discuss OR add to next month's agenda

Future PAC meetings = Oct. 18, Nov. 15, no Dec. meeting, Jan. 17, Feb. 21, March 21, April 25, and May 16 ----- all meetings begin at **6:30 pm**.

Meeting Minutes 9/27/18

Attendees: Maggie Dolan, Father Paul, Kelly McComb, Christina Galgan, Christina Garcia, Myra Gaytan-morales, Tiffany Juhrend, William Lindo, John Radosevich, Tom Splitt

Additional Attendees: Janna Ostrolencki

Kelly McComb (PAC President) opened the meeting with a welcome to the new principal Ms. Dolan

Public Comment

- Tom spoke on behalf of playground feedback he received concerning the decomposing apples on the ground and the presence of many bees.
 - Father Paul & Ms. Dolan addressed the matter. They had received concerns of the students' safety/bee allergies. Father Paul informed us they had discussions on cutting the apple trees down, replacing them elsewhere vs "policing" the area to ensure the fallen apples were removed. Ms. Dolan noted a parent had volunteered to pick up the apples daily until all the apples had fallen from the tree. Father Paul & Ms. Dolan agreed to monitor it and readdress if the daily clean ups didn't resolve the bee issue.

Parish Update – Father Paul

- Light of the World Retreat is 10/5-10/8 and signups are still open
- Renew My Church Initiative
 - Our Group Assignment: OLH, St Pats and St Paul of Gurnee
 - Step 1 is "activation", our group has not yet been activated and no date has been given
 - Father Paul discussed scenarios of the process and results of other groups. He will communicate more details specific to OLH as he receives them
- For the month of October OLH Church will be tallying mass counts to determine a per mass average for 2018. Mass attendance was down 10% in 2017 from the previous year's count. The church is focusing on attracting OLH school families & younger members.
- October Fest is 9/28 and open to all to attend

Principal Update- Maggie Dolan

- 290 students enrolled PK3-8 (36 new students)
- Many new teachers for 2018
- 2018 updated school beliefs:
 1. All are equal in the sight of God & deserve to be treated with respect
 2. Through education, all have the ability to grow and reach their God-given potential
 3. We all belong to God's family and have something positive to contribute
- Wednesday Notes- School messenger has replaced constant contact. The group agreed the new platform is easier to read from multiple devices and embedding attachments within the message is a great feature. The change also saved the school money.
- New offerings for this school year were discussed, including:
 - 7th & 8th Grade Robotics class replacing a study hall. The class plans to participate in the April 4H Robotics Competition
 - Middle School Student Council formed
 - Catholic & Excellent Award- positive behavior reward system
 - teachers nominate a student(s) each week, of the weeks entries 3 are drawn to receive a prize. Students are showcased on the OLH Spotlight board in the hall
 - Service volunteering & field trips will be offered to more classes participate. Every class/buddy classes will participate in PADs lunch packing for example
- Gloria & Ms. Dolan are tracking the Virtus training required for parent volunteers. All parents who volunteer need to complete the training.
- FSA has a new secure face book page, all updates & FSA events will be included on this page

Parent Participation Update- Janna & Kelly

- Parent participation continues to be problematic, stressful for the coordinators and a struggle to have duties filled
 - 30 families did the buyout option for 2018 (compared to 18 for 2017)
 - Active discussion on current program, group agreed an action plan is needed to address for next school year. Parent Participation sign up for next school

year is Jan 1, 2019 therefore any revisions must be decided within the next 2 months to implement in time

- Ms. Dolan agreed to review and provide an update next PAC mtg

Chromebook Policy Discussion- John

- John drafted a proposed policy revision and reviewed with the group
- Ms. Dolan requested to table the discussion until Jan 2019 PAC mtg
 - Allows her as the new principal more time to identify how chrome books are utilized at OLH to ensure the policy can be update holistically one time
 - The Technology Statement from the school handbook will also be reviewed
 - Any revisions will then be included in the next policy issuance in Sept 2019

Marketing Update- Kelly

- New \$1 jeans day idea- each grade assigned a month for the money collected to go to the charity of their choice. Pending final approval/implementation plan
- New Family/ PAC member buddy system. Kelly to review the family list with the office and assign PAC members
- Summer homework- feedback received from many families of quantity of math & reading. Re-review for summer 2019. Table to PAC mtg in 2019
- Safety committee update will be given in Oct PAC mtg
- Bus behavior- feedback of some undressed issues last school year
 - Suggested proactive approach for this year, Ms. Dolan to introduce herself to the bus drivers to ensure they contact her with any issues directly
- Jan 27, 2019 PAC members to add to their calendars to attend the OLH Open House

Meeting Adjourned.

Next PAC Mtg: October 18th 6:30 pm. EDP building.